

SOUTH CARIBBEAN CONFERENCE OF SDA



The Office of Education of the South Caribbean Conference is inviting applications from suitably qualified individuals for the following position:

Vice Principal: Primary School

Qualifications/Experience/Knowledge/Skills

The successful candidate must:-

- have a Bachelor's degree in Elementary Education from a recognized university
- have at least six (6) years teaching experience.
- have at least two (2) years experience in School Administration (as Vice Principal, Senior Teacher, Head of Department etc.)
- be able to promote Christian Education effectively in the constituency of the Pinehaven S.D.A. Primary School.
- be capable of teaching the subjects in primary school curriculum.
- be capable of administering school operations. Know the principles and techniques of primary school administration.
- know and understand the system of primary education in Trinidad and Tobago.
- possess excellent communication and interpersonal skills.
- be able to effectively undertake the day to day management of the school, and craft and implement strategies for its development.
- be a holder of the organizational certification for elementary school principals.

Having a Masters of Arts degree in School Administration, Educational Psychology or Curriculum Development or School Administration will be an asset.

Remuneration

A remuneration package commensurate with training and experience will be offered to the candidate selected.

Applications giving full details of qualifications and experience should be addressed to the Education Director, South Caribbean Conference, P.O. Box 66, Port of Spain. The closing date for receipt of applications is April 30th, 2018. Unsuitable applications will not be acknowledged.

Only Shortlisted candidates will be called for an interview.